

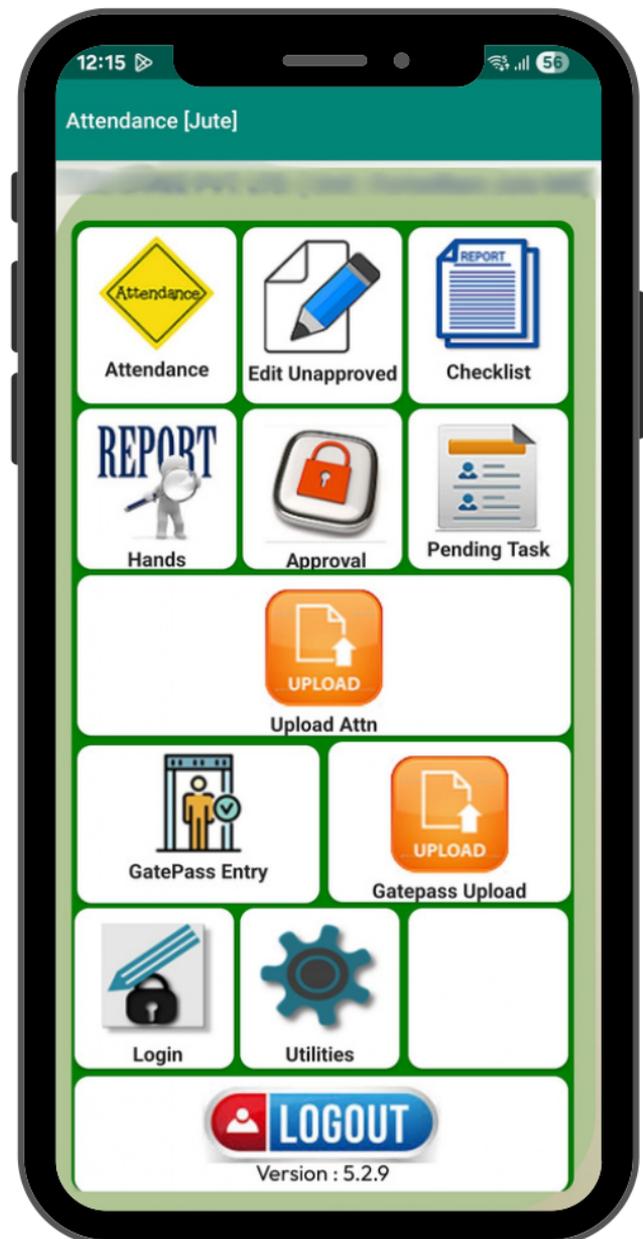


# SMART ATTENDANCE

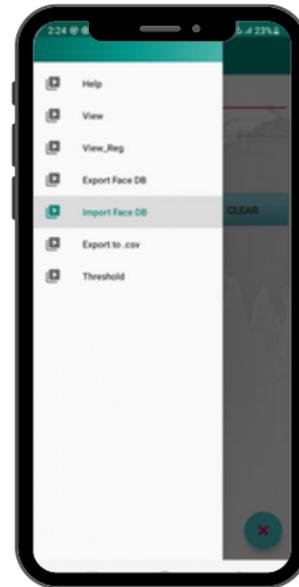
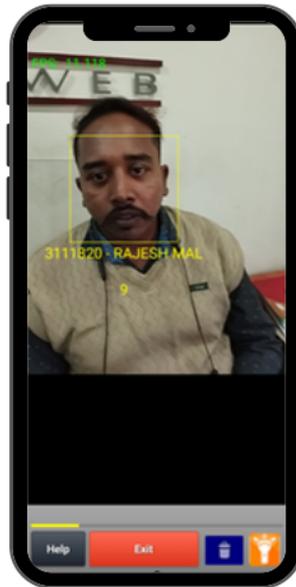
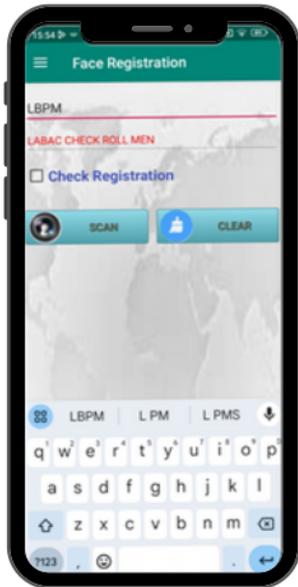


# HOME PAGE

- **Face Regn.** – Registration of workers using facial recognition.
- **Attendance** – To take attendance. (Auto & manual both)
- **Hands Report** – To view instant reports.
- **Checked/ Verify** – To view employee-wise report, edit and export attendance.
- **Checked/ Verify** – To view employee-wise report, edit and export attendance.
- **Utility**–Different options to backup, restore, activate, sync masters, etc.
- **Login**– Use the User ID & password to log in to the respective division.
- **BlueEye Settings** – Configure deduction and admin settings.



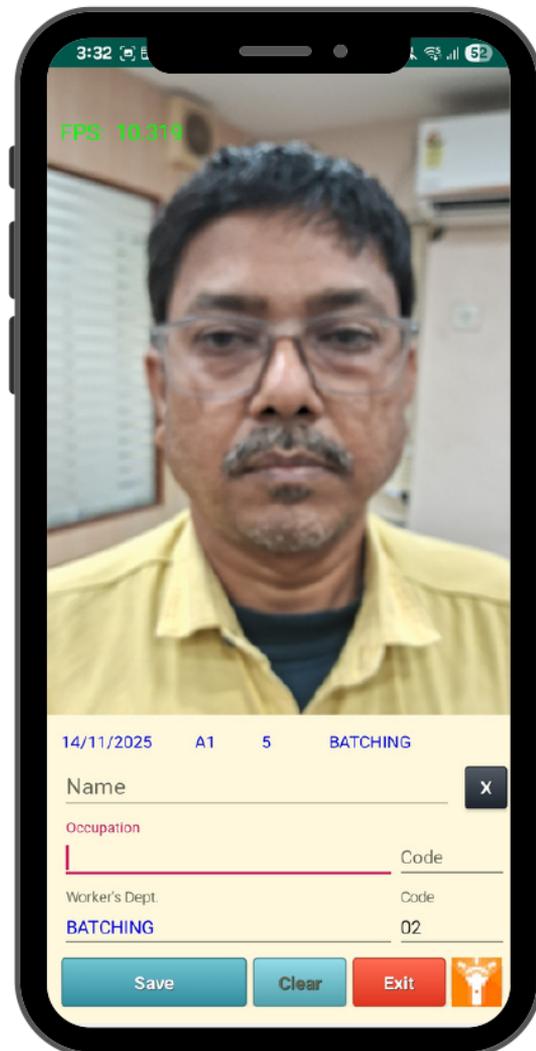
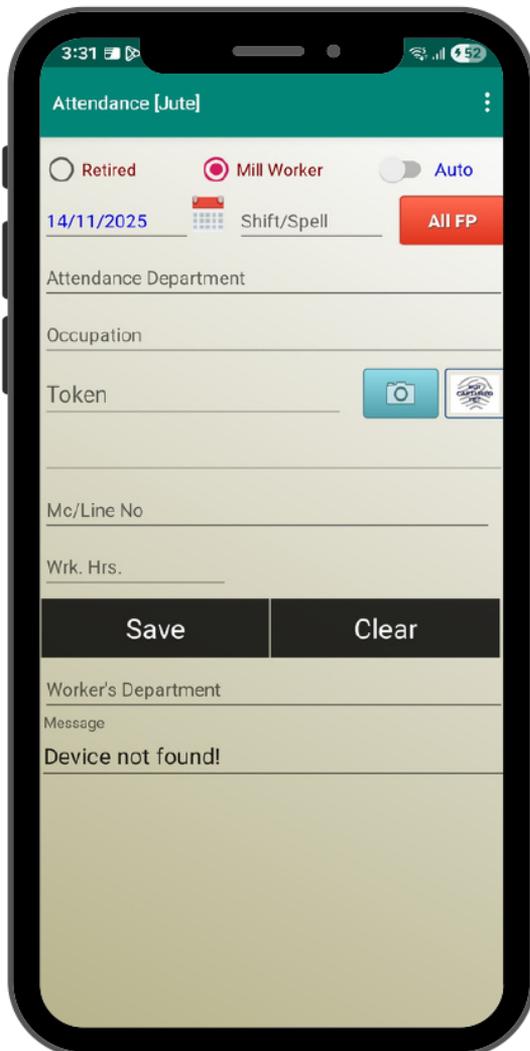
# FACE REGISTRATION



- **Department** - Select the department that you want to register
- **Check Registration** - It is only used to check the registration
- **Scan** - After selecting the department, click to open camera
- **View** - To view name & date-wise registration records including count
- **Export Face DB** - To export registration data as .dat file to internal storage
- **Export to .csv**- To export registration data as csv file to internal storage
- **Import Face DB** - To import .dat file from internal storage
- **Threshold** - To set facial recognition parameters for registration. (8 | 2000 | 0.999999)

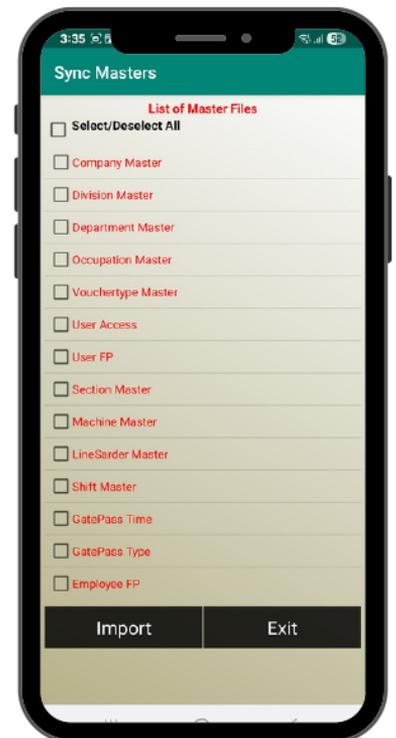
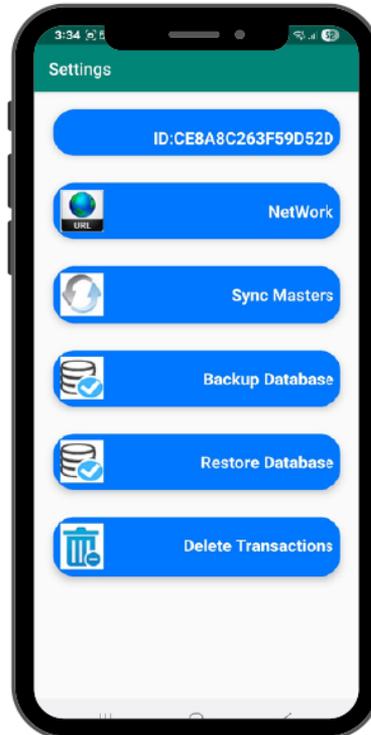
# ATTENDANCE

- **Atten Date** - Auto fetched from mobile
- **Atten Dept** - Selected Department
- **Occupation** - Select Job/Work Code
- **Save** - To save data and show success message
- **Clear** - To clear entered data



# SETTINGS

- **ID** – The licence id for this device
- **Network** – Input IP address to import master & export attendance using wifi
- **Sync masters** – Import required master file from device storage or using wifi
- **Backup Database** – This generates a SQLite file in internal storage
- **Restore Database** – To restore the backed-up data
- **Delete Transactions** – To delete attendance



# HANDS REPORTS

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### Hands Report

14/11/2025 BATCHING A1 >>

17	Workers	Hands	Hours
<b>B TSRDR</b>			
Retired	0	0	0
On Roll	7	7	35

19	Workers	Hands	Hours
<b>BR FECV</b>			
Retired	0	0	0
On Roll	2	2	10

Total	Workers	Hands	Hours
Retired	0	0	0
On Roll	9	9	45

# CHECK & VERIFY



- **Date**- It shows the present date
- **Filtration ( >> )**- This option is made for filtration
- **Approve & Lock** - After taking attendance and exporting the Attendance data, you should verify all of the attendance data, then click this "Approve & verify" option

# MOBILE FACIAL ATTENDANCE SYSTEM

## IMPLEMENTATION WORKFLOW

### Pre-Implementation Stage

- **Requirement Assessment** – Identify the number of mobile devices to be procured based on the total worker strength
- **Procurement of Mobile Devices**– Purchase the required number of mobile devices
- **Sharing of Master Data Template** – Softweb will share the master data template in Excel format. The client must fill it up and return it for further processing
- **Mandatory Master Data Submission** – This is a critical step. Softweb cannot proceed with data migration until the client submits the completed master data template
- **Finalization of Server Location** – Confirm whether the system will be hosted on cloud or on a local server
- **Data Migration Timeline** – After receiving the completed master data, Softweb requires 6 working days to complete the migration process
- **Readiness for Mobile App Installation** – Once master data migration is completed, the system will be ready for the installation of the mobile apps on all devices
- **Mobile App Installation** – Installation on all mobile devices will take approximately 2 days

# MOBILE FACIAL ATTENDANCE SYSTEM

## IMPLEMENTATION WORKFLOW

### Implementation Stage

- **Worker Registration Training** - Softweb will provide training on the registration process. Training duration: 2 days.
- **Worker Registration Period** - Based on experience, users typically require 2–3 weeks to complete the worker registration process
- **Attendance & Reporting Training** - After registration is completed, Softweb will conduct a 3-day training on:
  1. Taking attendance
  2. Viewing reports on mobile
  3. Uploading data to the server
- **Attendance Regularisation (Testing Phase)** - Users generally need 7 days to test, verify, and regularise attendance across all departments before going live
- **Total Days** - Approximately 45 days required for pre-implementation, implementation & Go-Live

Thank You



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